



Washington State Transportation Improvement Board

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October 4, 2011

City of Auburn
Public Works Department

Mr. Dennis Dowdy, P. E.
Assistant Public Works Director / City Engineer
City of Auburn
25 West Main Street
Auburn, WA 98001-4916

Dear Mr. Dowdy:

Your copy of the signed Fuel Tax Agreement for the Auburn Way S (SR 164) project, TIB # 8-1-105(033)-1, is enclosed.

When can I begin work on this project?

Reimbursable work on the design and right of way phases may now begin.

How much money can I spend on the design and right of way phases?

You have \$508,176 in TIB funds to spend on design and right of way.

Is a Cultural Resource Assessment (CRA) required?

If a CRA is required, you will receive instructions from the Department of Archeological and Historical Preservation.

Is a Value Engineering (VE) study required?

1. A VE study is required when the total project cost exceeds \$2.5 million.
2. It is recommended that the VE Study begin when design is about 30% complete.

What do I need to do before I can solicit construction bids?

1. Request an electronic copy of the Bid Authorization Form from your project engineer.
2. Fill out and return the completed Bid Authorization Form along with the plans, specs, and engineer's estimate to TIB for review and approval.

We would be happy to assist you with any questions regarding this process. You can contact Greg Armstrong, TIB Project Engineer, at (360) 586-1142 or via e-mail at GregA@TIB.wa.gov.

Sincerely,

Stevan Gorcester
Executive Director

Enclosure

Stevan E. Gorcester
Executive Director

P.O. Box 40901
Olympia, WA 98504-0901
Phone: 360-586-1140
Fax: 360-586-1165
www.tib.wa.gov



Washington State Transportation Improvement Board
Fuel Tax Grant Distribution Agreement

LEAD AGENCY:	AUBURN
PROJECT NUMBER:	8-1-105(033)-1
PROJECT TITLE:	Auburn Way S (SR 164)
PROJECT TERMINI:	Fir St SE to Hemlock St SE

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TIB

1.0 PURPOSE

The Washington State Transportation Improvement Board (hereinafter referred to as "TIB") hereby grants funds for the project specified in the attached documents, and as may be subsequently amended, subject to the terms contained herein. It is the intent of the parties, TIB and the grant recipient, that this Agreement shall govern the use and distribution of the grant funds through all phases of the project. Accordingly, the project specific information shall be contained in the attachments hereto and incorporated herein, as the project progresses through each phase.

This Agreement, together with the attachments hereto, the provisions of chapter 47.26 Revised Code of Washington, the provisions of title 479 Washington Administrative Code, and TIB Policies, constitutes the entire agreement between the parties and supercedes all previous written or oral agreements between the parties.

2.0 PARTIES TO AGREEMENT

The parties to this Agreement are TIB, or its successor, and the grant recipient, or its successor, as specified in the attachments.

3.0 TERM OF AGREEMENT

This Agreement shall be effective upon execution by TIB and shall continue through completion of each phase of the project, unless terminated sooner as provided herein.

4.0 AMENDMENTS

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

5.0 ASSIGNMENT

The grant recipient shall not assign or transfer its rights, benefits, or obligations under this Agreement without the prior written consent of TIB. The grant recipient is deemed to consent to assignment of this Agreement by TIB to a successor entity. Such consent shall not constitute a waiver of the grant recipient's other rights under this Agreement.

6.0 GOVERNANCE & VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington and venue of any action brought hereunder shall be in the Superior Court for Thurston County.



Washington State Transportation Improvement Board
Fuel Tax Grant Distribution Agreement

7.0 TERMINATION

7.1 UNILATERAL TERMINATION

Either party may terminate this Agreement upon 30 days' prior written notice to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

7.2 TERMINATION BY MUTUAL AGREEMENT

Either party may terminate this contract in whole or in part, at any time, by mutual agreement with a 30 calendar day written notice from one party to the other.

7.3 TERMINATION FOR CAUSE

In the event TIB determines the grant recipient has failed to comply with the conditions of this Agreement in a timely manner, TIB has the right to suspend or terminate this Agreement. TIB shall notify the grant recipient in writing of the need to take corrective action. If corrective action is not taken within 30 days, the Agreement may be terminated. TIB reserves the right to suspend all or part of the Agreement, withhold further payments, or prohibit the grant recipient from incurring additional obligations of funds during the investigation of the alleged compliance breach and pending corrective action by the grant recipient or a decision by TIB to terminate the Agreement. The grant recipient shall be liable for damages as authorized by law including, but not limited to, repayment of misused grant funds. The termination shall be deemed to be a Termination for Convenience if it is determined that the grant recipient: (1) was not at fault, or (2) failure to perform was outside of the grant recipient's control, fault or negligence. The rights and remedies of TIB provided in this Agreement are not exclusive and are in addition to any other rights and remedies provided by law.

7.4 TERMINATION FOR CONVENIENCE

TIB may, by ten (10) days written notice, beginning on the second day after the mailing, terminate this Agreement, in whole or in part, because federal or state funds are no longer available for the purpose of meeting TIB's obligations, or for any reason. If this Agreement is so terminated, TIB shall be liable only for payment required under this Agreement for performance rendered or costs incurred prior to the effective date of termination.

7.5 TERMINATION PROCEDURE

Upon receipt of notice of termination, the grant recipient shall stop work and/or take such action as may be directed by TIB.



Washington State Transportation Improvement Board
Fuel Tax Grant Distribution Agreement

8.0 AVAILABILITY OF TIB FUNDS

The availability of Transportation Improvement Board funds is a function of Motor Vehicle Fuel Tax collections and existing contractual obligations. The local agency shall submit timely progress billings as project costs are incurred to enable accurate budgeting and fund management. Failure to submit timely progress billings may result in delayed payments or the establishment of a payment schedule.

9.0 ATTACHMENTS

Attachments are incorporated into this agreement with subsequent amendments as needed.

Approved as to Form
This 14th Day of February, 2003
Rob McKenna
Attorney General

By:

Signature on file

Elizabeth Lagerberg
Assistant Attorney General

Lead Agency


Signature of Chairman/Mayor

SEP 30 2011

Date

Peter Lewis

Print Name

Transportation Improvement Board


Executive Director

10/4/2011

Date

Steven Ernest

Print Name

Attachment 1

Project Funding Summary

Project Information

Lead Agency **AUBURN**
Project Number **8-1-105(033)-1**
Project Title **Auburn Way S (SR 164)**
Project Termini **Fir St SE to Hemlock St SE**

TIB funds for the project are:

Phase	TIB Funds
Design	286,576
Right of Way	221,600
Construction	1,918,224
Total Grant	<hr/> 2,426,400

Attachment 1

Urban Programs

Project Description and

List of Documents to be Attached to this Agreement for each Phase of the Project

Project Information

Lead Agency: City of Auburn

Project Number: 8-1-105(033)-1

Project Title: Auburn Way S (SR 164)

Project Termini: Fir St SE to Hemlock St SE

TIB funds for the project are as follows:

Phase	TIB Funds
Design	508,176
Construction (<i>requires future approval</i>)	1,918,224
Total Grant	<hr/> 2,426,400

Documents Required at Design Phase

- ☐ VE Study is required (recommended at 30% design)

Documents Required at Construction Phase

- ☐ Bid Authorization and Certification Form (completed and signed)
- ☐ Plans and Specifications package
- ☐ Final engineer's estimate

Documents Required at Bid Award Phase

- ☐ Bid Award Updated Cost Estimate Form
- ☐ Bid Tabulations
- ☐ Cost Change Justification

Documents Required at Contract Completion Phase

- ☐ Contract Completion Updated Cost Estimate Form
- ☐ Final Summary Quantities and Ledger
- ☐ Cost Change Justification

Amendments to Agreement (if any)